

Parent Advisory Council (PAC) Meeting Minutes

DATE: September 15/25

TIME: 10:00 am

FACILITATOR: Mandy Darvill, Chair

IN ATTENDANCE:

PAC Executive: Mandy Darvill (Chair), Orisha Locke (Vice-Chair), Tanya Smith (Secretary)

Administrative: Tyler Baruta, Principal, Manveet Neger, Vice-Principal

Heather Colbourne, Alganesh Hiwet, Shawna Hamilton, Nikki Mankoo, Melissa Thomas,

CALL TO ORDER / LAND ACKNOWLEDGEMENTS / INTRODUCTIONS / ESTABLISH QUORUM:

- The meeting was called to order at 10:00am by Mandy Darvill
 - Land Acknowledgements read by Mandy Darvill
 - Introductions of those in attendance took place
 - Quorum was established
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PRINCIPAL'S REPORT:

- 377 students are currently enrolled
 - Meet the Teacher Open House on Wednesday, Sept 17/25 between 5:30pm-6:30pm
 - School is just getting back into routine and classes have now been assigned. Likely there will be more to report at next meeting.
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APPROVAL OF PREVIOUS MINUTES:

- **Approval of May 21/25 (AGM) Minutes**
 - A motion was put forward to approve minutes from the May 21/25 (AGM) meeting as written
 - Moved by: Orisha Locke
 - Seconded by: Tanya Smith
 - All in favor, none opposed.
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REPORTS:

Treasurer Report:

- PAC General Bank Account - \$2,637.09
 - PAC Gaming Account - \$34.60
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DPAC Report:

- No update as next Abbotsford DPAC Meeting is September 25/25
- All parents are welcome to attend the Abbotsford DPAC meeting. Each school should have a representative attend. The representative would report back to PAC about the meeting, as well as be able to vote on behalf of Godson Elementary PAC when required. If anyone is interested in being the DPAC representative for Godson Elementary PAC please email godsonpac2023@gmail.com

Fundraising Report:

- Fundraisers for 2024/2025 Period – Activity (Profit) since the May 21/25 Meeting

School Year: 2024/2025	
COMPLETED:	
Name	Profit
Bottle Drive (May 30/25)	\$ 117.20
Oliver's Labels Commissions (May 16/25 to June 30/25)	5.85
¹ Neufeld's #2 (<i>see note below</i>)	22.50
Return-It Bottle Depot Direct Dropoffs to depot by donors (May 17/25 to June 30/25)	95.20
Subway (May 30/25 Hot Lunch)	253.11
Total Profit	\$ 493.86

Notes to Completed Fundraisers

¹ Neufeld's #2 profit of \$345.00 was reported on May 21/25 Fundraising report, but the fundraiser still ran for a few days after that. Total profit for fundraiser was \$367.50, therefore the remaining \$22.50 profit is reported on this report.

- Fundraisers for 2025/2026 Period – Activity (Profit) since the May 21/25 Meeting

School Year: 2025/2026	
COMPLETED:	
Return-It Bottle Depot Direct Dropoffs to depot by donors (July 1/25 to Sept 4/25)	\$ 207.20
Total Profit	\$ 207.20

IN PROGRESS (Ongoing):

Cob's Bread, Oliver's Labels, Return-It Bottle Depot Direct Drop-off donations

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UPCOMING:

Cookie (Snack), Neufeld's #1, Scholastic Book Fair, Red Robin (Hot Lunch), Spirit Wear, Bottle Drive #1, Grade 5 Hoodies, Subway (Hot Lunch), Chips (Snack) and Purdy's #1

OLD BUSINESS:

- **2025/2026 Gaming Grant Update**
 - We have not received the gaming grant (approximately \$7,000) in a few years and are excitedly waiting to find out if we have been approved.
 - Schools do not find out if they are approved until closer to the end of September 2025
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NEW BUSINESS:

- **2025/2026 Meeting Schedule:**
 1. Monday, September 15, 2015 – 10:00am
 2. Monday, October 27, 2025 – 10:00am (Budget Approval)
 3. Monday, November 24, 2025 – 10:00am
 4. Monday, January 19, 2026 – 10:00am
 5. Monday, March 2, 2026 – 10:00am
 6. Monday, April 27, 2026 – 10:00am
 7. Monday, May 25, 2026 – 10:00am (AGM)
 - Moving towards offering a hybrid option of in person/zoom meetings in future. Speaking to Abbotsford DPAC on how to navigate this.
 - **Munchalunch Program Rollout:**
 - Rolled out Sept 15/25.
 - Munchalunch (<https://munchalunch.com/schools/godson>) is an online ordering platform used by many local schools to manage lunch programs and fundraising events. It allows parents to order and pay for their children's lunches online, eliminating the need for cash handling. This simplifies the process for both families and PAC volunteers, reducing administrative workload and improving accuracy. The system also provides useful tools for tracking orders, generating reports, and supporting school fundraising efforts.
 - We do pay an annual fee for Munchalunch. As well, we are charged a % of sales and per transaction fee which is worked into sales cost. PAC has tried our best to limit the
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cost of transactions fees that are passed onto parents by reducing the fundraising profit we make. This program is necessary going forward as the directive is that cash handling be eliminated and the efficiencies of this program outweigh the costs associated with it.

- **Oct/Nov 2025 – Upcoming Events:**

- The list below was distributed at the meeting to attendees. However, it was later discovered that a few of the dates on the distributed list were incorrect.

October 2025:

- 9: **Spirit Wear Orders Open (Fundraiser) / Grade 5 Hoodies Orders Opens**
- 10: **Cookies (Snack Fundraiser) / Bottle Drive #1 (Fundraiser)**
- 15: **Neufeld Orders Start (Fundraiser)**
- 20-23: **Scholastic Book Fair (Fundraiser)**
- 23: DPAC Meeting 7pm *(in person at School Board Office)*
- 24: Pro-D Day / Spirit Wear and Grade 5 Hoodies Orders Close
- 27: PAC Meeting 10am (Budget Approval) / **Red Robin (Hot Lunch Fundraiser)**

November 2025:

- 5: Neufeld Orders Close
- 10: Non-Instructional Day (School Closed) / **Purdy's Order Start (Fundraiser)**
- 11: Remembrance Day (School Closed)
- 14: **Chips (Snack Fundraiser)**
- 19: Neufeld Order Delivery
- 24: PAC Meeting 10am / **Subway (Hot Lunch Fundraiser)**
- 27: DPAC Meeting 7pm *(via Zoom)* / Purdy's Orders Close

The **CORRECTED** Oct/Nov 2025 listing is below:

October 2025

- 10: **Cookies (Snack Fundraiser)**
Bottle Drive #1 (Fundraiser)
- 13: Thanksgiving – School Closed
- 20-23: **Scholastic Book Fair (Fundraiser)**
- 23: DPAC Meeting 7pm *(in person at School Board Office)*
- 24: Non-Instructional Day – School Closed
Neufeld Orders Start (Fundraiser)
Spirit Wear and Grade 5 Hoodies Orders Close
- 27: PAC Meeting 10am (Budget Approval)
Red Robin (Hot Lunch Fundraiser)

November 2025:

- 3: **Purdy's Orders Start (Fundraiser)**
- 10: Non-Instructional Day - School Closed
- 11: Remembrance Day - School Closed
- 12: Neufeld Orders Close (at midnight)
- 14: **Popcorn (Snack Fundraiser)**
- 19: Neufeld Order Delivery – 2:30pm
- 24: PAC Meeting 10am
Subway (Hot Lunch Fundraiser)
- 26: Purdy's Orders Close
- 27: DPAC Meeting 7pm *(via Zoom)*
Purdy's Orders Close

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- **Vote on PAC Contribution towards “Meet the Teacher” Night**

- A motion was put forward to purchase the Hotdogs, Buns and condiments for the “Meet the Teacher” night BBQ with the understanding that the donations received that night will be returned to the PAC.
 - Moved by: Orisha Locke
 - Seconded by: Heather Colbourne
 - All in favor, none opposed.
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OPEN FLOOR:

- Discussion: Where can parents find copies of historical minutes?
 - A historical binder is kept at the school front office
 - A historical binder is also available at each PAC meeting.
 - Minutes are posted on the Godson PAC Facebook page
 - Discussion: What do parents need to do before volunteering?
 - Apply for Criminal Record Check at School Board Office
 - Complete the Annual Godson Volunteer Package
 - Please contact godsonpac2023@gmail.com for the package or you can ask the school office for a copy as well.
 - PAC will have a table at the September 17/25 “Meet the Teacher” night and will be offering a raffle to win \$20 credit for Munchalunch
 - A member inquired about the possibility of including a donation option on Munchalunch to support families who may wish to participate but are currently unable to. It was noted that, at this time, there is not an option to do this through Munchalunch,
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NEXT MEETING AND ADJOURNMENT:

- The next meeting will be held October 27, 2025 at 10:00 am, location TBA
- Meeting was adjourned at 10:48am